Title: Covid-19 PPE Requirements [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 143 External Ref: PPE



c/o UTC Plymouth Park Avenue
Devonport
Plymouth
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ian.carnwell@reachsouth.org |

General Information

Assessors Name: Gary Musson **Assessment Date:** 27/08/2021

Next Review Date:
Affected Parties:

» Visitors » Employees » Public

» Contractors » Pupils

Risk Matrix

		_			
5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

RATING	
HIGH RISK	Intolerable - Do not start work
MED RISK	Tolerable - Reduce ALARP. Review annually/change.

LOW RISK Tolerable - Monitor. Review annually/change.

Notes:

Notes

Waste can be disposed of in the usual way EXCEPT where it comes from a space that has been occupied by a symptomatic person. In such cases the waste is to be double bagged, stored securely for 72 hours, and then disposed of as general waste.

• #1. Transmission of Covid-19 virus to people from used PPE, equipment or waste.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » When removing PPE worn or when cleaning an area that has been occupied by a person that is symptomatic, all materials should be disposed of by double bagging the removed PPE, then store it securely for 72 hours, then throw it away in the regular waste recepticle.
- » Wash hands with soap and water for 20 seconds after removing personal protective equipment.
- » Clean re-usable face shield after each use by cleaning the inside and outside of the shield using a suitable disinfectant cleaning wipe.
- » The Public Health England guidance 'COVID-19: cleaning in a non-healthcare setting' can be found at https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings

L	S	R
2	4	8

• #2. Transmission of Covid-19 virus when supervising isolated pupils.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » Only use designated isolation spaces for isolation purposes.
- » Wear appropriate PPE at all times when supervising isolated pupils as follows:
- » Disposable gloves, disposable apron, FFP3/FFP2/IIR disposable respirator and a re-usable face shield.
- » Make sure you wash your hands for 20 seconds with warm water and soap or use an alcohol gel, after removing PPE.
- » Supervisor to ensure pupil is supervised at all times, ensure a 2 metre distance is maintained wherever possible.
- » Dedicated toilet facilities waste such as hand towels must be disposed of by double bagging, then stored securely for 72 hours, then throw it away in the regular waste recepticle.
- » Where there has been a symptomatic or suspected symptomatic person, all surfaces that they have touched must be cleaned and disinfected.
- » Parents or carers to be contacted to collect child as soon as possible.
- » Under no circumstances should PPE be placed on a child.

Final Risk Scoring (Likeliness x Severity = Risk)

L	S	R
2	4	8

#3. Incorrect PPE, or incorrect use of PPE.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

» Employees issued with PPE must don and doff the PPE in accordance with the Reach South PPE guidance document.

3 \	,	
L	S	R
2	4	8

• #4. Transmission of Covid-19 virus when cleaning areas occupied by a symptomatic person.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

» Disposable gloves and apron will be the default PPE for cleaning these areas. Where there is the evidence of bodily fluids then Type IIR mask and face shield should also be worn.

Final Risk Scoring (Likeliness x Severity = Risk)

L	S	R
2	4	8

Title: Covid -19 Presence of infected persons [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 144

External Ref: Infection Prevention and Management



c/o UTC Plymouth Park Avenue
Devonport
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General Information

Assessors Name: Gary Musson **Assessment Date:** 27/08/2021

Next Review Date:
Affected Parties:

» Visitors » Employees » Public

» Contractors » Pupils

Risk Matrix

5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

RATING	
HIGH RISK	Intolerable - Do not start work
MED RISK	Tolerable - Reduce ALARP. Review annually/change.
LOW RISK	Tolerable - Monitor. Review annually/change.

Notes

The acknowledged symptoms of Covid-19 are a new continuous cough, a high temperature, a loss of normal sense of taste or smell.

Note: It is important that individuals that have Covid-19 symptoms do not attend school (self isolating should implemented in accordance with the latest Government guidlines).

Reference should be made to the Reach South guidance document 'Operational Management for Academies from 1st September 2021'.

• #1. Presence of Covid-19 infected person in the school environment

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » Each school should have a designated space that can be used for the isolation of a person that becomes symptomatic. Isolation spaces must have their own dedicated toilet/hand washing facility, ideally located close to the isolation space.
- » Should any person (that previously appeared well) develop Covid-19 symptoms whilst in the school premises, they must immediately be moved to an isolation space. Adults will be permitted to make their own way home if well enough (otherwise an ambulance to be called). Where the person is a pupil, contact will be made with their parent/guardian to facilitate their collection.
- » Any person suspected as having Covid-19 (symptomatic) must self-isolate in accordance with current Public Health England guidelines, and organise to have a test carried out to confirm whether they are Covid positive.
- » Everyone must wash their hands thoroughly for 20 seconds with soap and running water after contact with someone who is unwell.
- » Doors to an isolation room to remain closed whilst the room is occupied.
- » Any person getting a positive result from the voluntary 'in school' asymptamatic testing will also be required to move to the isolation space until they are able to go home.

Final Risk Scoring (Likeliness x Severity = Risk)

3(,	
L	S	R
2	4	8



Title: Covid-19 Physical Activity in School [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 145 External Ref:



c/o UTC Plymouth Park Avenue
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General Information

Assessors Name: Gary Musson **Assessment Date:** 27/08/2021

Next Review Date:
Affected Parties:
» Employees » Pupils

Risk Matrix

5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

RATING	
HIGH RISK	Intolerable - Do not start work
MED RISK	Tolerable - Reduce ALARP. Review annually/change.
LOW RISK	Tolerable - Monitor. Review annually/change.

Notes

This risk assessment should be read in conjunction with the Reach South guidance document 'Operational Management for Academies from 1st September 2021' document.

Scrupulous attention to cleaning and hygience is particularly important in a sport and play settings because of the way people breathe during exercise.

• #1. Transmission of Covid-19 from person to person by being in close proximity.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
4	4	16

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

» Good ventilation should be maintained. Where possible windows and non-fire doors to be opened.

L	S	R
2	4	8

• #2. Transmission of Covid-19 between persons and surfaces.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
4	4	16

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » Sports surfaces and sports/play equipment to be thoroughly cleaned regularly.
- » Before the activity, pupils to wash their hands thoroughly.
- » At the end of the activity, pupils to wash their hands thoroughly.
- » Outside equipment may be subject to UV light and/or rain. As such the transmission risk may be reduced. Hand hygiene as described above should still be employed.

Final Risk Scoring (Likeliness x Severity = Risk)

L	S	R
2	4	8

Title: Covid-19 Transmission by Proximity - School

Transport - [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 146

External Ref: Minibus Operation

REACH SOUTH ACADEMY TRUST

c/o UTC Plymouth Park Avenue Devonport Plymouth Devon PL1 4RL

ian.carnwell@reachsouth.org

General Information

Assessors Name: Gary Musson **Assessment Date:** 27/08/2021

Next Review Date:

Affected Parties:

» Employees » Pupils

Risk Matrix

5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

RATING

HIGH RISK	Intolerable - Do not start work
MED RISK	Tolerable - Reduce ALARP. Review annually/change.
LOW RISK	Tolerable - Monitor. Review annually/change.

Notes

This risk assessment covers Trust/Academy owned transport. It does not cover other dedicated school transport or wider public transport.

• #1. Transmission of Covid-19 virus from person to person by being in close proximity.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
4	4	16

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » Face coverings are recommended to be worn whilst aboard the vehicle (not by children under 11 years of age). Hands to be washed before putting the face covering on, and after taking it off.
- » Maintain good ventilation (eg. keeping the windows and vents open).
- » The vehicle should be cleaned regularly using disposable gloves, and standard cleaning products, with particular emphasis on handles and other areas where passengers may touch surfaces.
- » Wash hands thoroughly after travel.
- » Occupants should avoid loud talking, shouting or singing.
- » Passengers should touch as few surfaces as possible.
- » Passengers should avoid consuming food and drink whilst travelling.

Final Risk Scoring (Likeliness x Severity = Risk)

L	S	R
2	4	8



Title: Covid-19 Lateral Flow Testing [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 139

External Ref: Lateral Flow Testing



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General Information

Assessment Date: 26/08/2021

Next Review Date: Affected Parties:

» Employees » Pupils

Risk Matrix

		_			
5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

RATING	
HIGH RISK	Intolerable - Do not start work
MED RISK	Tolerable - Reduce ALARP. Review annually/change.
LOW RISK	Tolerable - Monitor. Review annually/change.

Notes

Lateral flow testing for COVID-19 will be undertaken as described within the Reach South Academy Trust guidance document 'Operational Management for Academies from 1st September 2021'.

• #1. Incorrect use of testing kit.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Variance for approved testing protocol, lack of confidence in test results, increased potential for transmission of the virus (by staff attending the work setting being COVID positive and being unaware).

Control Measures

- » When setting up a self-administered test scheme ensure the appropriate guidance resources are referenced (at time of this risk assessment there is a NHS 'How to Guide', a NHS 'Instructions for Use' handbook, and a You Tube video guide 'Step by Step Guide to COVID-19 Self Testing').
- » Ensure the test kit you are issued with is complete.
- » Follow the instructions with the test kit, including the necessary hand hygience requirements.
- » You can only use each item in the test kit once. Do not re-use the items.
- » If you have problems with your hands or vision, you may need someone to assist you with the swabbing and testing process.
- » If you have a nose pircing, swab the other nostril. If pierced on both sides, remove the piercing on one side before swabbing.
- » If you have had a nosebleed within the last 24 hours, swab the other nostril or wait 24 hours.
- » Do not eat or drink for at least 30 minutes before doing the test to reduce the risk of spoiling the test.
- » Throat and nostril swab is best but if there is a reason why you can't take a throat swab, then swab both nostrils.
- » Ensure test kits are stored and used in accordance with guidance, particularly with regards to temperature
- » When swabbing a nostril, insert the swab gently and only insert to the point where you feel slight resistance.

Final Risk Scoring (Likeliness x Severity = Risk)

L	S	R
1	4	4



Title: Covid-19 Transmission by Proximity and Touch - Music Lessons [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 140

External Ref: Music Lessons



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General Information

Assessors Name: Gary Musson **Assessment Date:** 26/08/2021

Next Review Date:
Affected Parties:
» Employees » Pupils

Risk Matrix

5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

RATING

HIGH RISK

MED RISK

Tolerable - Reduce ALARP. Review annually/change.

LOW RISK

Tolerable - Monitor. Review annually/change.

Notes

This risk assessment is to be read in conjunction with the existing suite of Covid-19 risk assessments and the Reach South Academy Trust guidance document 'Operational Management for Academies from 1st September 2021'.

Whilst it is acknowledged that pupils should have access to quality music education, there may be an additional risk of infection in environments where singing, chanting, playing of wind or brass instruments takes place.

IMPORTANT This risk assessment does not cover performances. For any planned performances in front of a live audience a further risk assessment will be required. G S Musson & Assiciates Ltd will offer support in this respect.

• #1. Transmission of Covid-19 virus from person to person by being in close proximity, or by hand to face contact after touching a contaminated surface.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
4	4	16

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » Try to maintain good ventilation in the teaching space (open windows where possible).
- » Avoid the sharing of instruments and equipment during lessons.
- » Players should clean their instruments before and after use with disinfectant wipes. This should include cases and accessories.
- » Pupils to sanitise their hands at the beginning and end of the lesson.
- » Sound levels to be kept so as not requiring the teacher to shout.
- » Regular cleaning still plays a vital role in limiting the transmission of COVID-19. As a minimum, frequently touched surfaces should be wiped down twice a day, and one of these should be at the beginning or the end of the school day.

Final Risk Scoring (Likeliness x Severity = Risk)

L	S	R
2	4	8



Title: Covid-19 Prevention by Cleaning - [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 141

External Ref: Cleaning



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General Information

Assessors Name: Gary Musson **Assessment Date:** 26/08/2021

Next Review Date:
Affected Parties:

» Visitors » Employees » Public

» Contractors » Pupils

Risk Matrix

5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

ATING	

HIGH RISK	Intolerable - Do not start work
MED RISK	Tolerable - Reduce ALARP. Review annually/change.
LOW RISK	Tolerable - Monitor. Review annually/change.

Notes

Note:

Waste can be disposed of in the usual way EXCEPT where it comes from a space that has been occupied by a symptomatic person. In such cases the waste is to be double bagged, stored securely for 72 hours, and then disposed of as general waste.

Teaching staff can assist in the enhanced cleaning regime, BUT they must not clean spaces that have been occupied by a person showing Covid-19 symptoms. A COSHH assessment must be in place for all cleaning substances that are identified by the manufacturer as hazardous substances. The significant findings of the COSHH assessment must be communicated to the substance user, and safe use guidance must be followed (including the use of PPE where identified).

• #1. Transmission of Covid-19 virus to people from surfaces within the school environment.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » Cleaner to wear appropriate PPE when cleaning. In cases where someone suspected of having Covid-19 in the area, then wear disposable gloves and an apron for cleaning. Where an area has been heavily contaminated (such as visible bodily fluids), from a person with Covid-19, then use a FFP2/FFP3/IIR disposable mask and face shield (in addition to the gloves and apron).
- » For rooms that have been occupied by a person with Covid-19 symptoms, clean using a disposable cloth or paper roll and disposable mop heads, first clean hard surfaces with warm soapy water. Then disinfect these surfaces with the cleaning products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab-rails in corridors and stairwells and door handles
- » Where there has been a symptomatic person, all surfaces that they have touched must be cleaned and disinfected.
- » The Public Health England guidance 'COVID-19: cleaning in a non-healthcare setting' can be found at https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings

L	S	R
2	4	8

• #2. Transmission of Covid-19 virus to people from used PPE, cleaning equipment or waste.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
3	4	12

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » When removing PPE worn for cleaning an area where someone with suspected Covid-19 has been, this should be disposed of by double bagging the removed PPE, then store it securely for 72 hours, then throw it away in the regular waste recepticle.
- » Waste cleaning materials from cleaning an area where someone with suspected Covid-19 has been, should be disposed of by double bagging, then store it securely for 72 hours, then throw it away in the regular waste recepticle.
- » Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning.

Final Risk Scoring (Likeliness x Severity = Risk)

L	S	R
2	4	8



Title: Covid-19 Transmission by Proximity and Touch - General [AUG-21]

Project: COVID-19 AUG 21

Internal Ref: 142 External Ref:



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General Information

Assessment Date: 26/08/2021

Next Review Date:
Affected Parties:

» Visitors » Employees » Public

» Contractors » Pupils

Risk Matrix

5. Extreme	5 (LOW)	10 (MED)	15 (MED)	20 (HIGH)	25 (HIGH)
4. Major	4 (LOW)	8 (MED)	12 (MED)	16 (MED)	20 (HIGH)
3. Minor	3 (LOW)	6 (MED)	9 (MED)	12 (MED)	15 (MED)
2. Limited	2 (LOW)	4 (LOW)	6 (MED)	8 (MED)	10 (MED)
1. Trivial	1 (LOW)	2 (LOW)	3 (LOW)	4 (LOW)	5 (LOW)
	1. Unlikely	2. Rarely	3. Occasional	4. Frequent	5. Inevitable

RATING

HIGH RISK	Intolerable - Do not start work
MED RISK	Tolerable - Reduce ALARP. Review annually/change.
LOW RISK	Tolerable - Monitor. Review annually/change.

Notes

Please refer to the Reach South Academy Trust guidance document 'Operational Management for Academies From 1st September 2021'.

We strongly recommend that schools display an NHS QR code poster. Whilst there is no legal obligation to collect visitor contact details, giving visitors the ability to check in at our premises will support the NHS Test and Trace effort. Note that we do not need to ask people to check in using their NHS COVID apps, nor should we turn them away if the fail to do so.

Extra-curricular activities held within school premises must follow the guidance within this risk assessment pack. Any COVID-19 queries regarding these activities can be expressed to G S Musson & Associates Ltd.

• #1. Transmission of Covid-19 virus from person to person by being in close proximity, or by hand to face contact after touching a contaminated surface.

Pre Control Scoring (Likeliness x Severity = Risk)

L	S	R
4	4	16

Consequence

Consequence may differ from person to person, severity ranging from being asymptomatic to death. Severity rating score has been lowered from previous assessments due to better treatments and a vastly reduced numbers of mortality.

Control Measures

- » All persons to maintain high levels of hand hygiene. Regular and thorough hand cleaning to be carried out. As a minimum, hands should be washed or sanitised by all on arrival to school, on return from breaks, on a change of room and before and after eating.
- » Maintain good respiratory hygiene by promoting the 'catch it, bin, kill it' approach. School to provide tissues and bins to facilitate this.
- » Non-essential visitors to school should be discouraged.
- » Where possible, windows and non-fire doors to be opened to provide a supply of fresh air.
- » Equipment and resources (including those used in specialist settings such as design & technology and science) should be cleaned regularly, along with all frequently touched surfaces.
- » Regular cleaning still plays a vital role in limiting the transmission of COVID-19. As a minimum, frequently touched surfaces should be wiped down twice a day, and one of these should be at the beginning or the end of the school day.
- » Mechanical ventilation systems should be kept well maintained, should be adjusted to provide increased/sufficient ventilation, and should be adjusted to draw in fresh air rather than recirculate.

Final Risk Scoring (Likeliness x Severity = Risk)

_	_	_
L	S	R
2	4	R
_	7	•



By signing below, I confirm that I have received and understood the Method Statement and associated supporting documentation for this task.

Name	Trade	Signature	Date
		gaa	